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DEPUTY MAYOR  
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CYNTHIA L. M. HOLLAND

**TOWNSHIP OF VERONA**  
COUNTY OF ESSEX, NEW JERSEY



TOWNSHIP MANAGER  
KEVIN O'SULLIVAN  
TOWNSHIP CLERK  
JENNIFER KIERNAN  
TOWNSHIP ATTORNEY  
BRIAN J. ALOIA, ESQ.

VERONA COMMUNITY CENTER  
880 BLOOMFIELD AVENUE  
VERONA, NEW JERSEY 07044

MUNICIPAL BUILDING  
600 BLOOMFIELD AVENUE  
VERONA, NEW JERSEY 07044  
(973) 239-3220  
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DEPARTMENT OF PUBLIC WORKS  
10 COMMERCE COURT  
VERONA, NEW JERSEY 07044

## **JOB OPPORTUNITY**

**TITLE: SITE SUPERVISOR**  
**DEPARTMENT OF COMMUNITY SERVICES**

**ISSUE DATE:** 07/11/2025 **CLOSING DATE:** 8/11/2025  
**# OF POSITIONS:** 1  
**SALARY:** \$15.49 per hour  
**WORKWEEK:** 10 – 20 Hours Per Week Depending on Department Needs  
Nights and Weekends Required

The Verona Recreation Department is looking for a Site Supervisor to oversee the use of the facility and fields at the Community Center on nights and/or weekends. Responsibilities include;

- Must have a valid Driver's License
- Ability to work independently with limited supervision
- Ability to follow written and verbal instructions
- Must have strong communication skills
- Evening and weekend hours
- Customer interaction and problem solving
- Supervising Community Center facility and/or the sports fields
- Maintaining the cleanliness of the Community Center building and sports fields including litter management and emptying garbage receptacles
- Ability to lift up to 50lbs.

Resume required

Interested candidates should submit a Verona Pre-Employment Application available at [veronanj.org](http://veronanj.org), cover letter and resume to the Township Manager's Office [jobopportunities@veronanj.org](mailto:jobopportunities@veronanj.org) by the closing date listed above. The Township reserves the right to accept applications and begin interviews upon receipt. Position may be offered prior to closing date.